



## Chirton Pips Pre-school Emergency Procedures Forest School Policy

All participants will be briefed in what to do in case of emergency. Briefing of children and adults will be carried out during the introductory talk at the start of the session.

A whistle (or other agreed sounding device, or command) will be blown as a signal to stop what you are doing, gather with a member of staff, be silent and wait for instructions.

Chirton Pips Forest School Leader will assess the situation, the nature and extent of the incident/injury/accident. They will ensure that the rest of the group are safe from danger and are adequately supervised. They will attend to the casualty (or casualties), giving first aid if necessary. An incident report will be completed later.

### In case of injury

If anyone sustains an injury or illness which cannot be treated by first aid on site (or at the activity location) and requires medical assistance:

- In serious cases, 112 or 999 should be dialled using a mobile phone carried by Chirton Pips Forest School Leader and then the parent / carer will be notified.
- Emergency services should be directed to the location providing quickest and closest access to the incident:

### Address:

Chirton Pips Pre-school, The Street, Chirton, Devizes, Wiltshire, SN10 3QS

Tel: 07910195330

### Grid Reference

SN10 3QS	51.315197	- 1.898973
SN10 3QS School woods	51.317994	- 1.903195

Behind St John's Church, The Street, Chirton, Devizes

- The rest of the group will be supervised away from the incident and if in danger, will be moved to safety.
- One member of the staff will meet the ambulance at the site entrance or closest road location already identified to the emergency services and then directs the crew on arrival to the incident site.
- If the injured child is taken to hospital, one member of staff will go with them and the child's parent will be updated about the situation by the remaining staff.
- In minor cases, Chirton Pips Forest School Leader will arrange to contact the parent of the injured child so that they can be collected and taken to the hospital, doctor or home.
- Steps taken are always considered to be in the injured child's best interests in terms of quality and speed of care.



## Emergency Contact Numbers

Ambulance / Police: 999 or 112

Sarah Jones, Chirton Pips Pre-school number - 07910195330

## Requesting attendance by Emergency Services

Dial 999 or 112 and ask for the emergency service. Be ready with the following information:

1. Mobile telephone number
2. Details of your location

Date Adopted:	September 2015
Reviewed:	September 2016,2017
To be Reviewed:	September 2018

Signed ..... (Chair) Date .....

Signed ..... (Leader) Date .....