



Emergency Long-term closure due to Pandemic

Aim

In the event that an outbreak of a highly contagious illness whose severity is considered unacceptable by the Local Health Authority (Wiltshire County Council) should threaten our children or staff our principal concern is their safety.

Preventative measures

Our staff will follow good hygiene practice to protect themselves, the children and others from any infections through:

- Always providing tissues
- Using clean tissues to cover mouths when coughing and sneezing
- Disposing of dirty tissues carefully
- Frequently washing hands with soap and water or sanitizer gel
- Frequently cleaning hard surfaces with an anti-bacterial cleaner
- Making sure children do not share food or drinks

Closing the Pre-School

Staff will follow Government and Wiltshire County County's guidance and advice surrounding any illness. In the event that we must close the Pre-School parents and carers will be notified as soon as possible of the reason for closure and given advice on or a source for information regarding the illness. Staff will keep WCC, OFSTED and our Early Years team advised and updated with reasons for closure.

Parents

Please make sure the emergency contact details we hold for you are up-to-date. As in our normal practice please keep us informed if your child is, or has been unwell. If you are concerned that your child may have swine flu or an infectious illness or has been in contact with someone who has, please consult your doctor before bringing your child to Pre-School. Please do not bring your child back to Pre-School following any illness until they are fully recovered.

Fees during closure

If we close the Pre-School we will endeavour to open on an alternative day to compensate the hours lost. Unfortunately we are unable to give refund to parents whose children cannot attend the alternative time. After a period of two weeks, if we have to close the Pre-School on a long-term basis and cannot offer alternative days, parents will not be charged.

Date Adopted: June 2011

Date to be Reviewed: June 2023

Signed.....*Ruth L Cooper*..... (Associate Governor) Date01/06/2022...

Signed.....*Sarah Jones*.....(Manager)Date01/06/2022.....